



Lee County Board Meeting Minutes

Lee County, Illinois

Thursday, June 20, 2024 at 6:00 PM CDT

Old Lee County Courthouse, Third Floor Boardroom, 112 E. 2nd. St, Dixon, IL 61021

I. Call to Order:

Chairman Olson called the regular session of the Lee County Board to order June 20, 2024, at 6:00 P.M. at the Old County Courthouse, 3rd Floor Boardroom in Dixon.

II. Pledge of Allegiance:

Chairman Olson led the Pledge of Allegiance

III. Invocation - Pastor Michael Cole - Worship Center Dixon

Pastor Michael Cole - Worship Center Dixon - led the board in an invocation.

IV. Roll Call:

Clerk Petersen called the roll. Members physically present were Chairman Olson, Akre, Bivins, Freil, Gascoigne, Hudson, Kitson, Koppien, Mimini, Naylor, Pearson, Schielein, Shippert, White, Wilson and Zeman. Ms. Dallas was marked present at 6:09 P.M.
Absent: Skrogstad.

V. Announcements:

A. Please mute or turn off cell phones

B. Lesley Dever - Acknowledgement of 25 Years with Lee County

Stacy Stewart spoke about Ms. Dever and Mr. Wilcox who are from the Probation Department and who have committed 25 years of service each to Lee County.

C. Mike Wilcox - Acknowledgement of 25 Years with Lee County

VI. Approval of Board Minutes: May 23, 2024 Regular County Board Meeting

There were no revisions to the minutes; stand as read.

VII. Resolution: Appointment of Jennifer Dallas to the Lee County Board District 4

Motion to approve Resolution #2024-06-001 Appointing Jennifer Dallas to the Lee County Board District 4. **Moved** by Ms. Naylor. **Second** by Mr. Kitson. **Motion carried** unanimously by voice vote.

A. Clerk Petersen gives Oath of Office to Ms. Dallas

Clerk Petersen gave the Oath of Office to Jennifer Dallas. She was mark as present at 6:09 P.M.

VIII. Monthly Resolutions: Joseph Meyer Resolutions (Roll Call) - None

IX. Zoning and Planning

A. Monthly Report and Minutes

B. Petitions Going To the Zoning Board of Appeals: 1 Petition

1. Petition No. 24-P-1627 by Ag View FS, Inc., regarding PIN #03-04-24-300-006

Motion to move Petition 24-P-1627 by Ag View FS Inc., regarding PIN #03-04-24-300-006. The petitioner is seeking a Map Amendment to the I-2 District for the purpose of warehousing, cold storage and equipment maintenance. **Moved** by Mr. Bivins. **Second** by Mr. Hudson. **Motion carried** unanimously by voice vote.

C. Petitions Going To the Planning Commission: None

D. Petitions Coming From the Zoning Board of Appeals: 1 New Petition

1. Resolution for Petition No. 24-P-1626, by Michael Doughty and Tammy Doughty

Motion to approve Resolution #2024-06-002 Petition No. 24-P-1626 by Michael and Tammy Doughty regarding PIN #16-07-06-200-012, parcel is zoned Ag-1, Rural/Agricultural District. Petitioners are seeking a variance from Title 10, Chapter 9, Section 3: Bulk Regulations. **Moved** by Mr. Friel. **Second** by Mr. Akre. **Motion carried** unanimously by voice vote.

2. Resolution for Petition No. 24-P-1624 by Richard Humphrey Jr. and Brenda Humphrey- (Tabled May 2024 Meeting)

Motion to take the Resolution for Petition 24-P-1624 off the table. **Moved** by Mr. Schielein. **Second** by Mr. Kitson. **Motion carried** unanimously by voice vote. Petition No. 24-P-1624 by Richard and Brenda Humphrey, regarding PIN #18-08-13-100-006 is currently zoned Ag-1, Rural/Agricultural District. Petitioner is requesting an Accessory Special Use Permit for the purpose of Skilled Trades (Offsite Services Only) parking of refuse trucks and equipment. **Motion** by Mr. Kitson to accept this as it came from the ZBA. Ms. Henkel, Zoning Administrator, spoke on the conditions that came for the ZBA. They voted unanimously to approve this petition with the following conditions: A. Sunset provision if the Midwest Disposal business would transfer ownership the permit shall become null and void. B. Storage of garbage disposal trucks, all disposal trucks must be stored indoors. **Second** by Ms. Naylor. Discussion: **Mr. Book moved to amend the motion** by striking out Section 2 condition B. **Second** by Mr. Mimini. Mr. Book made the

statement that Condition B is significant to the petition and the requirement to construct a building for the storage of the garbage trucks. Ms. Shippert agreed. Believes there should be a vote on the amendment. Mr. Kitson questioned going against the findings of the ZBA. Ms. Henkel stated that eliminating that condition doesn't change the ordinance, so the ordinance still requires no outdoor storage without a separate special use permit. If you remove the condition, they are still required to get a separate special use for outdoor storage. If the county takes away that condition, they are still required to get a separate special use for outdoor storage. ZBA purpose was to not have outdoor storage, but the ordinance will allow outdoor storage so long as the petitioner applies for separate special use. The advantages are that this special use permit would allow them to have the business and then they would need to get a separate special use for the storage. In the future if the county ever had any issues with the outdoor storage the county could potentially revoke the special use permit and they could keep the business there. Those are the advantages to having these two as separate special use permits. Mr. Hudson stated his belief that the county should follow what the ZBA recommends. Ms. Huss stated that if the board passes this with both subsections does this in any way prohibit Mr. Humphrey from applying for the special use permit for outdoor parking in the future. Ms. Henkel stated that is how her department interpreted it. Ms. Huss has concerns about this and it seems like a overreach. Mr. Book stated his concerns about the petitioner, even wanting this petition as it stands. Chairman Olson stated Mr. Humphrey would like the board to send this petition back to the ZBA. Ms. Huss would like to propose the reason for asking the ZBA to only add amendments that pertain to the initial use of the special use permit. **Mr. Book wants to withdraw his motion to amend. Mr. Mimini also withdrew his motion.** Mr. Boonstra stated the board should be cautious about sending back petitions to the ZBA because it re-opens hearings again and again and again and they are supposed to be finalized at some point so that there is a close of evidence. **Mr. Kitson rescinded his original motion. Ms. Naylor rescinded her second motion. Motion** by Mr. Kitson to send the petition back to the ZBA for further information and further review. **Second** by Ms. Naylor. Mr. Wilson recommended that the board send back this petition to the ZBA with a condition of "X" amount of feet off of Red Brick Road and Illinois 52. **Mr. Kitson rescinded his motion. Ms. Naylor rescinded her second motion. Amended Motion** by Mr. Kitson to send the motion back to ZBA for further information and further review and with the recommendation an "X" amount of feet off of Red Brick Road and 52. **Amended Second** by Ms. Naylor. Discussion from Ms. Huss about striking subsection that do not pertain to the petition ordinance at

hand. Mr. Kitson will not include that statement in his motion and will not tell the ZBA how to do their job. Mr. Boonstra also wants to state that the board should not be micromanaging what the ZBA should be doing for their findings.

Roll call vote is called:

YES: Kitson, Koppien, Mimini, Naylor, Pearson, Schielein, Shippert, White, Wilson, Zeman, Akre, Bivins, Book, Dallas, Freil, Gascoigne, Hudson, Huss and Olson.

NO: None

Absent: Skrogstad

Motion carried by roll call vote.

E. Petitions Coming From the Planning Commission: 1 Petition

1. Petition No. 24-PC-76 by Lee County Zoning Office - (Hold Over Until July)

Motion to hold over for a month this Ordinance for Petition No. 24-PC-76 until the July meeting. **Moved** by Mr. Hudson. **Second** by Mr. Pearson. Discussion, Ms. Henkel spoke on this petition and explained the National Floodplain Insurance Program which started back in 1975. One of the requirements for joining this program is that the county is required to adopt a floodplain ordinance and enforce compliance with these issues. Zoning Office is asking to amend what is currently on the books. All of the changes would have a direct benefit to landowners that are currently in these areas. This came out of the Planning Commission, and it was voted unanimously to go the County Board for a vote. **Mr. Hudson rescinded his motion. Mr. Pearson rescinded his second motion. Mr. Hudson changed his motion to table this Ordinance.** Mr. Pearson **seconded** that motion. **Motion carried** unanimously by voice vote.

X. Administrator Monthly Update and Board Member Comments

Mr. Englund spoke on behalf of the Broadband breakthrough initiative program. 16 Weeks of work done and great efforts by all. Ms. Huss spoke on the great work done by Mr. Englund.

XI. Public Comments:

- A. Items on the agenda - visitors allowed 10 minutes
- B. Items not on the agenda - visitors allowed 5 minutes

Rich Hansen spoke on behalf of the County's Recycle Bins located on West Fourth Street. He passed out his pictures he took with the problems with excess trash and furniture left behind at this location.

XII. County Organization Presentations/Updates:

A. Stacie Kemp Sinnissippi Center - Opioid Request Presentation

Stacie Kemp President and CEO from Sinnissippi Center along with Tammy Stewart Chief Clinical Officer and Becky Johanning Director of Clinical Services spoke. Highlights:

- Need in Lee County for an additional Recovery Home-currently have 2 homes one in Dixon and one in Amboy
- Use of the Opioid Settlement funds to address this need
- Proposal is for an additional men's home in Lee County
- County has a consistent wait list of about 10 to 15 individuals
- Service individuals from the ages of 18 to 90 years of age
- Funded by Department of Human Services and Super (substance use prevention and recovery)
- 10 bed recovery home cost approximately \$500,000 to \$600,000 a year to operate, this does not include a mortgage, or a lease and the homes are self-sustaining over a period
- Current recovery homes are licensed to provide both mental health and substance use services
- Funds also come from Lee County Board of Health and United Way and other Federal Grants
- Looking at timeline of next fall for a new home
- Lee County has a Opioid Settlement committee to discuss the different opportunities and options to utilize the funds
- Upwards of a million dollars over a 10 Year lifespan coming into the county
- Lee County residents do get first consideration because the homes are currently located in Lee County and then proceed to Ogle, Carroll and Whiteside Counties.

XIII. Reports of Standing Committees:

- A. County Services Committee: Jack Skrogstad, Chair
Mr. Freil Vice-Chair gave the report.
- B. Public Safety and Court Services Committee: Mike Koppin, Chair
Mr. Koppin gave his report.
- C. Facilities and Maintenance Committee: Tom Wilson, Chair
Mr. Freil Vice-Chair gave the report.
- D. Claims Committee: Mike Zeman, Chair
Mr. Zeman gave his report. Total of 83 Claims were submitted and approved.
- E. Finance Committee: Jim Schielein, Chair

Mr. Schielein gave his report.

F. Executive Committee: Bob Olson, Chair

Chairman Olson stated minutes are in the packet.

XIV. Reports of Other Committees or Appointments

A. Board of Health: Katie White, Liaison

Ms. White gave her report.

B. 911 Board: Keane Hudson, Liaison

Mr. Hudson gave his report.

C. Tri-County Opportunities Council: Reed Akre, Liaison

Mr. Akre gave his report.

D. Blackhawk Hills Regional Council/Lee-Ogle Enterprise Zone: Angie Shippert, Liaison

Ms. Shippert gave her report.

E. Lee County Industrial Development Association (LCIDA): Reed Akre, Liaison

Mr. Akre did not attend the meeting.

F. Counties of Illinois Risk Management (CIRMA): Mike Zeman

Mr. Zeman stated there was no meeting.

G. United Counties Council of Illinois (UCCI): Tom Kitson. Liaison

Mr. Kitson gave highlights about the up-and-coming meeting and golf outing in Galena IL

H. Illinois Association of County Board Members (IACBM): Mike Koppien

Mr. Koppien gave his report.

XV. Unfinished Business: None

XVI. New Business:

A. Approval of ARPA Funds for Allied Facility Partners Invoice #102

Motion to approve the expenditure of \$1,982,415.25 from ARPA Funds to pay Invoice #102, from Allied Facility Partners, for the Courts Building HVAC Project. **Moved** by Mr. Wilson. **Second** by Mr. Kitson. **Motion carried** unanimously by voice vote.

B. Revisions to the Lee County Liquor Code

1. Ordinance to Amend the County Code Title 3 Chapter 3 Section 10
Changing Control of Number of Licenses

The Lee County Liquor Commission Meeting was held on Tuesday June 18th, the members approved the addition of 6 additional Class C licenses, for a total of 7 County wide. The Liquor Commission Members would like to suspend the rules that require the Ordinance to hold over for a month so the amendment can take effect immediately. The amendment would change the Lee County Code Title 3, Chapter 3, Section 10. **Motion is to suspend the rules** to vote on the changes.

Moved by Mr. Liram. **Second** by Mr. Freil. **Motion carried** unanimously by voice vote.

Motion to approve Ordinance #2024-06-003 Amend the County Code Title 3 Chapter 3 Section 10 of the Lee County Code to allow for 7 total Class C Licenses. **Moved** by Mr. Wilson. **Second** by Mr. Freil. **Motion carried** by voice vote.

XVII. Appointments:

- A. Resolution: Re-appointment of Sue Shippert to the Lee County Board of Health

Motion to approve Resolution #2024-06-004 Re-appointment of Sue Shippert to the Lee County Board of Health. **Moved** by Mr. Kitson. **Second** by Ms. White. **Motion carried** unanimously by voice vote.

- B. Resolution: Appointment of Piper Grazulis to the Lee County Board of Health

Motion to approve Resolution #2024-06-005 Appointment of Piper Grazulis to the Lee County Board of Health. **Moved** by Ms. Naylor. **Second** by Ms. White. **Motion carried** unanimously by voice vote.

XVIII. Executive Session

None

XIX. Approval of County Officers Reports/Quarterly Treasurer's Report

Motion to approve the County Officer's Reports. **Moved** by Mr. Kitson. **Second** by Mr. Hudson. Motion carried unanimously by voice vote.

XX. Approval of Monthly Revenue Report, Claims Paid, Claims Paid in Vacation, and Payroll Paid (Roll Call Vote)

Motion to approve the Monthly Revenue Report, Claims Paid, Claims Paid in Vacation, and Payroll Paid. **Moved** by Mr. Koppien. **Second** by Mr. Bivins.

Roll call vote is called:

YES: Koppien, Mimini, Naylor, Pearson, Schielein, Shippert, White, Wilson, Zeman, Akre, Bivins, Book, Dallas, Freil, Gascoigne, Hudson, Huss, Kitson and Olson.

NO: None

ABSENT: Skrogstad

Motion carried by roll call vote.

XXI. Approval of Board Member Mileage and Per Diem for January Meetings

Motion to approve the Board Member Mileage and Per Diem. **Moved** by Mr. Koppien.

Second by Mr. Pearson. **Motion carried** unanimously by voice vote.

XXII. Motion to Adjourn:

Motion to adjourn. Moved by Mr. Wilson. Second by Ms. Huss. Motion carried unanimously by voice vote.

Adjourned at 7:45 P.M.

Bob Olson Chairman Lee County Board

Attest: Nancy Petersen Ex-Officio Clerk of the Lee County Board